

GCR & Associates, Inc.

MOBIS Federal Supply Schedule Pricelist

Contract Number: GS-10F-0169V



GS-10F-0169V

GCR & Associates Inc.
MOBIS Federal Supply Schedule Pricelist
Contract Number: GS-10F-0169V

Federal Supply Group: 874 (MOBIS)
Class: R499
Contract Number: GS-10F-0169V
Contract Period: May 5, 2009 - May 4, 2014
Business Size: Large Business
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www.gcrconsulting.com

Company Overview:

GCR & Associates, Inc. provides strategic managerial and technological consulting services to a broad array of governmental, institutional, and corporate clients. With a core competency in the design and development of enterprise level data management systems, GCR has served clients throughout the US since 1979. We offer advanced technological solutions in a number of vertical industries and have the ability to design and develop custom data management applications using the best technology available.

Table of Awarded Special Item Numbers

874-1 – Consulting Services

874-1RC – Recovery Items

GCR & Associates, Inc. provides expert advice, assistance, guidance and counseling in supporting an agency’s mission-oriented business functions. Services covered by this SIN are:

- Management or strategy consulting
- Program planning, audits, and evaluations
- Studies, analyses, scenarios, and reports relating to an agency’s mission-oriented business programs or initiatives, such as defense studies, tabletop exercises or scenario simulations, educational studies, regulatory or policy studies, health care studies, economic studies, and preparedness studies
- Executive/management coaching services
- Customized business training as needed to successfully perform/complete a consulting agreement
- Policy and regulation development assistance
- Expert Witness services in support of litigation, claims, or other formal cases
- Advisory and assistance services in accordance with FAR 37.203

Labor Categories for SIN(S) 874-1		
Labor Category	Contractor-Site	Customer-Site
Principal Consultant	\$221.05	\$181.26
Senior Consultant	\$186.17	\$152.66
Program Manager	\$160.77	\$131.83
Quality Assurance Manager	\$106.41	\$87.25
Senior Project Manager	\$132.91	\$108.99
Project Manager	\$105.86	\$86.81
Junior Project Manager	\$79.78	\$65.42
Senior Programmer	\$112.79	\$92.48
Programmer	\$93.01	\$76.27
Junior Programmer	\$78.46	\$64.34
Technical Writer	\$88.65	\$72.69
Consultant	\$70.39	\$57.72
Junior Consultant	\$48.00	\$39.36
Documentation Specialist	\$86.14	\$70.64
Senior Analyst	\$92.84	\$76.13
Analyst	\$68.10	\$55.84
Administrative Support	\$52.95	\$43.42



GCR Labor Descriptions for GSA

1. Principal Consultant

Specialized Experience: Must have experience in the management of two or more large programs or multiple, complex projects in one or more of the following areas:

- **Business Process Assessment/Redesign** – Must have demonstrated experience in the assessment and redesign of business processes and overall responsibility for the compilation of all assessment data. The experience must include the adequate explanation and documentation of existing processes in written form and must be able to orally present the assessment process used and the redesign recommendations. Demonstrated experience in the leadership of a team of Consultants.
- **System Architecture/Design** – Must be able to formulate new design concepts and develop new methods to replicate (or enhance) the final products being produced by existing processes. Demonstrated experience in the leadership of a team of Consultants or teams of consultants on multiple projects.
- **Expert Witness Research and Documentation** – Must be able to conduct independent research, compile data, and present the data in written and oral form and review and approve the input of other team members in the development of final briefs for clients in select fields of expertise. Demonstrated experience in the leadership of a team(s) of Consultants in the preparation of research strategies and the development of final documents.

General Experience: Exceptional writing and oral communication skills are required. Must have demonstrated experience in bringing oversight and management skills to consulting projects. Must have demonstrated industry experience within the defined project.

Responsibilities: Serves as a Technical Task Lead or Manager in multiple project tasks and applies a wide spectrum of disciplines for the planning, assessment, analysis, design, implementation, and support of project tasks. Develops analytical and computational techniques and methodology for problem solutions. Performs enterprise wide strategic systems planning and business processes. As applicable, applies reverse engineering and re-engineering disciplines to develop migration and planning documents.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
12	8	10	6	8	5	6	4	4	2

2. Senior Consultant

Specialized Experience: Must have experience in the management of two or more large programs or multiple, complex projects in one or more of the following areas:

- **Business Process Assessment/Redesign** – Must have demonstrated experience in the assessment and redesign of business processes and overall responsibility for the compilation of all assessment data. The experience must include the adequate explanation and documentation of existing processes in written form and must be able to orally present the assessment process used and the redesign recommendations. Demonstrated experience in the leadership of a team of Consultants.
- **System Architecture/Design** – Must be able to formulate new design concepts and develop new methods to replicate (or enhance) the final products being produced by existing processes. Demonstrated experience in the leadership of a team of Consultants or teams of consultants on multiple projects.
- **Expert Witness Research and Documentation** – Must be able to conduct independent research, compile data, and present the data in written and oral form and review and approve the input of other team members in the development of final briefs for clients in select fields of expertise. Demonstrated experience in the leadership of a team(s) of Consultants in the preparation of research strategies and the development of final documents.



General Experience: Exceptional writing and oral communication skills are required. Must have demonstrated experience in bringing oversight and management skills to consulting projects. Must have demonstrated industry experience within the defined project.

Responsibilities: Acts independently, and serves as both the Technical and Managerial Lead for the development of project and program assignments; including analysis, design, implementation oversight and support. Oversees the enterprise wide assessment of strategic systems and business processes and reviews and approves process changes to enhance the effectiveness and efficiency of existing processes.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
12	8	10	6	8	5	6	4	4	2

3. Program Manager

Specialized Experience: Must demonstrate proven supervisory and management skills.

General Experience: Must have a complete understanding of and experience in project development from inception to deployment and a demonstrated ability to provide guidance and direction in multiple tasks across many functional areas. Proven experience in understanding program requirements, the ability to review and evaluate all work being performed within a project, and adjust the funds and resources as required to successfully complete a program or project.

Responsibilities: Provides leadership and leadership in all areas of technological development and implementation. Focus areas include engineering, systems analyst, development and implementation. Confers with client and project manager to provide technical advice and to assist with problem resolution. Leads funding and resource selection efforts. Identifies all task responsibilities and reports any changes or suggestions for improvement to the client and/or Senior Management.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
12	8	10	6	8	5	6	4	4	2

4. Quality Assurance Manager

Specialized Experience: Must have the capability to define quality procedures in conjunction with operating staff and the setting up and maintaining controls and documentation procedures. Must be able to collate and analyze performance data and charts against defined parameters and ensure that tests and procedures are properly understood, carried out and evaluated and that product modifications are investigated if necessary. Capable of supervising technical staff in carrying out tests and checks and writing technical and management systems reports;

General Experience: Must have excellent written and oral communication skills and the ability to develop clear and concise reporting on the performance of a project or the quality of a product being produced during the course of a project. Must be able to communicate effectively with Program and Project Managers and to assist in the development of corrective actions in a project if required.

Responsibility: Maintains the level of quality throughout the project life cycle. Maintains a process for evaluating systems and associated documentation. Conducts formal and informal reviews. Reviews work products for correctness, adherence to concept and standards. Coordinates problem solutions and user satisfaction.



Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
10	6	8	5	6	4	4	2	3	1

5. Senior Project Manager

Specialized Experience: Must be capable of planning, executing, and successfully closing the work associated with a project (or a group of projects) and the ability to accomplish the stated objective of the project(s).

General Experience: Must have excellent written and oral communication skills and the ability to develop clear and attainable project objectives, building the project requirements, and managing the triple constraint for projects (cost, time, and scope). Must be capable of overseeing the actions of multiple projects through the supervision of multiple Project Managers.

Responsibilities: Manages engineers, analysts, technicians and other Project Managers in the performance and delivery on a contract(s). Tasks may include systems design, analysis, and evaluation. Has responsibility for monitoring the daily activity on a project or a group of projects.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
16	10	14	5	12	4	10	3	8	2

6. Project Manager

Specialized Experience: Must be capable of planning, executing, and successfully closing the work associated with a project and the ability to accomplish the stated project objectives.

General Experience: Must have excellent written and oral communication skills and the ability to develop clear and attainable project objectives, building the project requirements, and managing the triple constraint for projects (cost, time, and scope). If necessary, must be capable of overseeing the actions of multiple projects through the supervision of Junior Project Managers.

Responsibilities: Under supervision by a Senior Project Manager, assists in managing engineers, analysts, technicians and others in the performance and delivery on a contract. Tasks may include systems design, analysis, and evaluation. Has responsibility for monitoring the daily activity on a project or a group of projects.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
14	8	12	4	10	2	8	2	6	2

7. Junior Project Manager

Specialized Experience: Must be capable of planning, executing, and successfully closing the work associated with a project and the ability to accomplish the stated project objectives.

General Experience: Must have excellent written and oral communication skills and the ability to develop clear and attainable project objectives, building the project requirements, and managing the triple constraint for projects (cost, time, and scope).



Responsibilities: Under supervision by a Senior Project Manager, assists in managing engineers, analysts, technicians and others in the performance and delivery on a contract. Tasks may include systems design, analysis, and evaluation. Has responsibility for daily project activity and monitoring.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
12	6	10	2	18	1	6	1	4	1

8. Senior Programmer

Specialized Experience: Must have experience as an applications programmer on both client/server and web-enabled, large-scale database management systems. Must have a working knowledge of computer equipment and the ability to assess the capabilities of complex software to satisfy the design objectives to meet the needs of the client.

General Experience: Must include experience in managing and performing software engineering activities and the assessment of legacy systems to consider expansion and efficiency enhancements. Use of design tools and techniques, object oriented principles and experience with the functional, technical, and operational architecture of large and complex information systems is desired. Must have managerial experience and excellent written and oral communication skills.

Responsibilities: Has the ability to lead meetings with upper management and the assessment team members to define business systems requirements and resolve problems in existing processes. Works with management to define business systems requirements and resolve problems in existing jobs. Works as a member of an assessment team to analyze application software currently in use and has the capabilities to supervise Programmers. As a result of the assessment and recommendations for improvement, leads the development of system design specifications and the preparation of system design documents. Oversees the testing and reviews program test data and leads the testing and the documentation of system errors and failures. Oversees the debugging of errors within a program module. Analytical skills are good with the ability to debug errors caused by inconsistencies between different parts of the same system. Can read an entity relationship diagram and use it as part of the analysis/solution process. Reviews program and system documentation.

General Experience: Under supervision, performs technical tasks using standard and non-standard analysis design, methods, and techniques. Analyze problems in terms of user requirement, input data and form, output data and form. Develops coding level flow charts and associated descriptive text from general program statements, and code assigned segments of a program using machine and/or other program languages. Assists in developing test routines and data.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
12	8	10	6	8	5	6	4	4	2

9. Programmer

Specialized Experience: Must have experience as an applications programmer on both client/server and web-enabled, large-scale database management systems. Must have a working knowledge of computer equipment and the ability to analyze and critique complex software to satisfy design objectives.

General Experience: Must include experience in managing and performing software engineering activities and the assessment of legacy systems to consider expansion and efficiency enhancements. Use of design tools and techniques, object oriented principles and experience with the functional, technical, and operational architecture of large and complex information systems is desired.



Responsibilities: Works with management to define business systems requirements and resolve problems in existing jobs. Works as a member of an assessment team to analyze application software currently in use and has the capabilities to supervise Junior Programmers. As a result of the assessment and recommendations for improvement, will develop system design specifications and prepare system design documents. Reviews program test data and oversees the testing and the documentation of system errors and failures. Oversees the debugging of errors within a program module. Analytical skills are good with the ability to debug errors caused by inconsistencies between different parts of the same system. Can read an entity relationship diagram and use it as part of the analysis/solution process.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
10	7	8	5	6	3	4	2	3	1

10. Junior Programmer

Specialized Experience: Must have experience as an applications programmer on both client/server and web-enabled, large-scale database management systems. Must have a working knowledge of computer equipment and the ability to analyze and critique complex software systems to confirm their ability to satisfy design objectives.

General Experience: Must include experience in managing and performing software engineering activities and the assessment of legacy systems to consider expansion and efficiency enhancements. Use of design tools and techniques, object oriented principles and experience with the functional, technical, and operational architecture of large and complex information systems is desired.

Responsibilities: Works with management to define business systems requirements and resolve problems in existing jobs. Works as a member of an assessment team to analyze application software currently in use. As a result of the assessment and recommendations for improvement, will develop system design specifications and prepare system design documents. Reviews program test data and oversees the testing and the documentation of system errors and failures.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
8	5	6	4	4	2	3	1	2	1

11. Technical Writer

Specialized Experience: Must demonstrate experience in writing, reviewing and /or editing of technical documents.

General Experience: Must include work that provides a thorough knowledge of the structure and content of technical documents and a thorough understanding of applicable Government and/or industry standards.

Responsibilities: Provides documentation support for strategic, tactical, and operational level planning, process assessment and management studies. Prepares and edits documents related to assessments, studies, appeals, expert testimony, and automation of processes. Provides documentation and project library support to the project and consulting team members.



Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
8	4	6	3	4	2	2	1	0	0

12. Help Desk Technician

Specialized Experience: Requires ability to diagnose, troubleshoot and client issues by employing strong listening and communication skills. Must have creative problem-solving skills to assist clients.

General Experience: Must be proficient in the use of telephone and computer hardware/software. Must have good communication skills. Good people skills and strong writing skills are essential.

Responsibilities: Serves as the point of contact for troubleshooting hardware/software, PC and printer problems. Provides phone and in person support to users relative to the custom applications.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

13. Testing Specialist

Specialized Experience: Must have at least two (2) years of software testing experience of custom applications.

General Experience: Must have at least four (4) years of experience in the computer software development industry.

Responsibilities: Develops complex testing plans and procedures for applications and systems. Develops processes and procedures used by testing specialists to conduct Quality Control and Quality Assurance audits of applications and developed systems.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
12	6	10	6	6	4	2	1	0	0

14. Jr. Testing Specialist

Specialized Experience: Must be able to oversee the implementation and document software testing procedures.

General Experience: Must be comfortable in the use of software systems and general familiarity with desktop and web-enabled applications.

Responsibilities: Implements testing plans and procedures, and conducts testing of software and web-enabled applications. Documents the performance of the applications and any errors or modifications that should be completed to have the application perform as intended.



Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
10	4	4	2	2	1	0	0	0	0

15. Graphic/Web Designer

Specialized Experience: Ability to use available graphics software tools, multimedia applications, and webpage development tools.

General Experience: Must be comfortable in the use of software systems and general familiarity with desktop and web-enabled applications.

Responsibilities: Provides a wide variety of graphics services to project managers and application developers. Develops web pages and web site layouts. Experienced in the use of Adobe, Macromedia, and various web development tools.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
8	4	7	3	5	2	3	1	0	0

16. GIS Specialist

Specialized Experience: Active management, processing, maintaining, and analyzing of GIS and Geospatial data. Development of projects, applications, maps, and other products required to support requesting activities.

General Experience: Must include work that provides a thorough knowledge of the fundamental use of GIS applications and the graphical display of data.

Responsibilities: Geographic Information Systems trained technician in ESRI products with responsibility for map production and project layouts. Possesses skills in Avenue Scripting and Visual Basic development. Registers CAD drawings to geographic coordinate systems using GIS software tools and techniques. Investigates/analyzes Geospatial Database management system problems.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
12	5	9	4	7	3	5	2	3	1

17. Systems Analyst

Specialized Experience: Experience in the development of software specifications and the analysis of procedures and systems to refine their formulation and convert to automated processes.

General Experience: Has the ability to adapt to new situations and environments. Possesses keen troubleshooting skills and a thorough understanding of the design and implementation of automated systems.

Responsibilities: Acts as the lead in performing systems analysis of computer and communications network systems. Oversees the overall installation of computer operating systems, network and application software. Analyzes and evaluates user needs and identifies resource requirements for each task to determine the functional requirements of automated systems. Conceptualizes, develops, and oversees the implementation of complex systems designed to meet clients requirements.



Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
7	3	6	2	3	1	0	0	0	0

18. Computer Support Technician

Specialized Experience: Information technology experience in Help Desk, databases, and/or computer software applications.

General Experience: Must be comfortable in the use of software systems and general familiarity with desktop and web-enabled applications.

Responsibilities: Works under the supervision of a Project Manager to perform a variety of customers support tasks. Interfaces with customer to initially record and diagnose support calls, and providing Level I support for applications developed by firm. Logs support activities related to request, including tracking request through completion.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
10	4	8	4	4	2	0	0	0	0

19. Documentation Specialist

Specialized Experience: Experience in the preparation of technical documents including research or the application of Government and industry documentation standards.

General Experience: Must be proficient in technical writing and have documentation experience pertaining to all aspects of the most current data processing tools.

Responsibilities: Responsible for all documentation efforts, including directing the work of others in the completion of assigned documentation work. Organizes and analyzes all available technical literature and drafts copy as required. Uses software tools to produce all published documents required for the successful completion of a project.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
9	4	7	3	5	2	3	1	0	0

20. Senior Analyst

Specialized Experience: Must demonstrate the ability to work independently and possesses supervisory skills to direct the analysis processes and the design of business applications on large, complex systems including experience in database management concepts. Has a working knowledge of hardware storage and retrieval methods. Must have the ability to formulate the design of computer systems to improve existing, manual business processes.

General Experience: Proven experience in having responsibility for assignment of a technical nature. Ability to work independently on projects involving complex processes and an ability to support multiple systems analyses at any given time.



Responsibilities: Analyzes very complex business information, including financial and transactional if necessary, to formulate database designs, screen layouts, technical reports, and information flow throughout a system. Often supervises or provides technical direction for an Analyst or team of Analysts in their projects. Prepares milestone status reports and deliverable schedules on project status to colleagues, subordinates, and end users. Coordinates with Project Managers to ensure solutions to problems and customer satisfaction.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
12	6	10	5	8	4	4	2	2	0

21. Analyst

Specialized Experience: Must have the ability to work independently or with minimal direction on the analysis and design of business processes on complex, large-scale system, including experience in database management concepts. Must have experience in assessing and adapting/improving (through automation, if required) business processes.

General Experience: Must have exceptional written and oral communication skills, capable of maintaining quality communication with Task/Project Managers to insure the successful completion of a project to the satisfaction of the client. Must have a strong working knowledge of the Microsoft Office suite of products (or comparable word-processing/business software).

Responsibilities: Collects and gathers business requirements from clients and subject matter experts to determine the needed features and functions of computer applications and systems. Works independently or under the direction of a Senior Analyst to provide quality and timely resolution to complex processes. Analyzes the business processes to formulate database designs, screen layouts, technical reports, and information flow as architectural components in the design of process improvements.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
7	3	6	2	3	1	0	0	0	0

22. Administrative Specialist

Specialized Experience: No specialized experience is required for this position

General Experience: This is an entry-level position that requires minimal general experience.

Responsibilities: Provides administrative support to a project team including documentation, word processing, project communication, visitor control, and event administration.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A



23. Consultant

Specialized Experience: Specialized experience includes experience in one or more of the following areas:

- Business Process Assessment/Redesign – Must have demonstrated experience as a member of a team in the assessment and redesign of business processes. The experience must include the adequate explanation and documentation of existing processes in written form and must be able to orally present the assessment process used and the redesign recommendations. Demonstrated experience in the leadership of a team of Junior Consultants.
- System Architecture/Design – Must be able to formulate new design concepts and develop new methods to replicate (or enhance) the final products being produced by existing processes. Demonstrated experience in the leadership of a team of Junior Consultants.
- Expert Witness Research and Documentation – Must able to conduct independent research, compile data, and present the data in written and oral form for use by Principal and Senior Consultants in their roles as Expert Witnesses to clients in select fields of expertise. Demonstrated experience in the leadership of a team of Junior Consultants in the preparation of research strategies and the development of final documents.

General Experience: Exceptional writing and oral communication skills are required. Must have demonstrated experience in working independently on consulting projects or under limited general direction. Must have demonstrated experience in key project areas in which to assume a leadership role.

Responsibilities: Serves as the Technical Lead for project assignments; including analysis, design, implementation and support. Performs enterprise wide strategic systems and business process assessments and recommends processes changes to enhance the effectiveness and efficiency of the processes.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
8	4	6	3	4	2	2	1	0	0

24. Junior Consultant

Specialized Experience: Specialized experience includes experience in one or more of the following areas:

- Business Process Assessment/Redesign – Must have demonstrated experience as a member of a team in the assessment and redesign of business processes. The experience must include the adequate explanation and documentation of existing processes in written form and must be able to orally present the assessment process used and the redesign recommendations.
- System Architecture/Design – Must be able to formulate new design concepts and develop new methods to replicate (or enhance) the final products being produced by existing processes.
- Expert Witness Research and Documentation – Must able to conduct independent research, compile data, and present the data in written and oral form for use by Principal and Senior Consultants in their roles as Expert Witnesses to clients in select fields of expertise.

General Experience: Exceptional writing and oral communication skills are required. Must have demonstrated experience in working independently on consulting projects or under limited general direction.

Responsibilities: Under general supervision, assists with process and data modeling in support or the assessment and analysis of business processes. Monitors and identifies any and all task responsibilities and reports any required task changes to the Project Manager, Senior Consultant, or immediate supervisor. May assist the Quality Assurance Manager by providing quality reporting on the status of project tasks.

Education/Experience Alternates:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.	Gen.	Spec.
6	2	4	2	2	1	1	0	0	0



Customer Information

1a. Table of awarded special item number(s):	874-1 Consulting Services
2. Maximum order:	\$1,000,000.00
3. Minimum order:	\$300.00
4. Geographic coverage (delivery area):	Domestic and Overseas
5. Point(s) of production:	2021 Lakeshore Drive, Suite 500, New Orleans, LA 70122
6. Discount from list prices or statement of net price:	Government net prices (discounts already deducted)
7. Quantity discounts:	None Offered
8. Prompt payment terms:	Net 30 days
9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold:	Yes
9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:	Will accept over \$2,500.00
10. Foreign items (list items by country or origin):	None
11a. Time of delivery:	Specified on the Task Order
11b. Expedited delivery:	Contact Contractor
11c. Overnight and 2-day delivery:	Contact Contractor
11d. Urgent requirements:	Contact Contractor
12. F.O.B. Point(s):	Destination
13. Ordering address(es):	2021 Lakeshore Drive, Suite 500, New Orleans, LA 70122
14. Payment address(es):	2021 Lakeshore Drive, Suite 500, New Orleans, LA 70122
15. Warranty provision:	Contractor's standard commercial warranty
16. Export packing charges (if applicable):	N/A
17. Terms and conditions of Government purchase card acceptance:	Contact Contractor
18. Terms and conditions of rental, maintenance, and repair (if applicable):	N/A
19. Terms and conditions of installation (if applicable):	N/A
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):	N/A
20a. Terms and conditions for any other services (if applicable):	N/A
21. List of service and distribution points (if applicable):	N/A
22. List of participating dealers (if applicable):	N/A
23. Preventive maintenance (if applicable):	N/A
24a. Environmental attributes, e.g. recycled content, energy efficiency, and/or reduced pollutants:	N/A
24b. If applicable, indicate that Section 508 compliance information is available:	N/A
25. Data Universal Numbering System (DUNS) number:	02-1019674
26. Notification regarding registration in Central Contractor Registration (CCR) database:	Registered





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